



GENERAL QUALIFICATIONS

I am not happy with my grade
Email:
Stage1centrereview@southchurchschool.com

STAGE 1

Your grade will be checked for any **administrative** or **procedural** errors:

- an error in the way the teacher assessed grade (TAG) was calculated or submitted
- the centre did not follow its procedure properly and consistently
- a reasonable adjustment / access arrangement was not provided
- the exam board made a mistake when assigning or communicating a grade

Grade revised / resubmitted with rationale

Errors have been identified

No errors have been identified

I am still not happy with my grade on the grounds of **academic judgement** being unfairly applied when my grade and/or evidence was decided and/or selected

Two possible outcomes

If the appeal is successful
Grade change

If the appeal is unsuccessful
No change

I am still not happy with my grade

Two choices

Sit exam in Autumn 2021

Make an appeal to awarding body

STAGE 2

Student requests school to submit an appeal to awarding body. Evidence must be submitted.

Two possible outcomes after the Exam board has investigated centre procedures and whether there was an unreasonable exercise of academic judgement made

Grade change
Grades can come down or go up

No change – option available to apply for procedural review or sit exam in Autumn 2021